



**THE INTERNATIONAL STUDENT EXCHANGE PROGRAM
PROSPECTIVE U.S. MEMBER INFORMATION**

GENERAL INFORMATION ON YOUR INSTITUTION

1. Full name of Institution:

Shorter institutional designation, if any (such as abbreviation or initials):

University Website:

International Office Website:

Name of Person completing form:

Title:

Email address:

Mailing address:

Street address, if different:

Telephone number (including country and city/area code):

Fax number:

2. Institutional control: Public
 Private

Religious affiliation, if any:

3. The institution is accredited in the United States by _____

4. Student enrollment:

Total number of students:

Full-time:

Part-time:

Students at Bachelor level:

at Post-bachelor level:

5. Number of faculty members: Full-time:

Part-time:

6. Degrees awarded:

7. List the principal academic divisions (schools, faculties, departments, institutes):

YOUR INTEREST IN ISEP MEMBERSHIP

8. Please describe briefly the reasons why your institution is interested in ISEP membership at this time.

INFORMATION ON PROSPECTIVE OUTBOUND EXCHANGE STUDENTS
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9. How many participants do you anticipate sending on ISEP exchange programs in the beginning?

	For the full academic year	For one semester
Reciprocal Exchanges	_____	_____
ISEP-Direct (fee-paid)*	_____	_____

*Note: Reciprocal exchange places in the UK Australia and New Zealand are limited; Please see the ISEP website for more information about ISEP-Direct.

Do you expect this number to grow as you become more experienced with the ISEP program?

- NO, we expect to maintain a comparable number of participants in the coming years.
- YES, up to:

	For the full academic year	For one semester
Reciprocal Exchanges	_____	_____
ISEP-Direct (fee-paid)*	_____	_____

10. List all foreign languages and the level at which they are taught:

11. To which countries or regions do you anticipate sending the greatest number of students on ISEP exchanges?

INFORMATION ON PROGRAMS FOR PROSPECTIVE INCOMING EXCHANGE STUDENTS

12. What academic fields would be most appropriate for incoming ISEP participants? Please indicate the fields in which your institution is particularly strong, has unique course offerings, preeminent professors, etc.

13. List any departments that are *open* to incoming ISEP participants but that may be *limited* in their ability to accept such participants (e.g., special review required for admission, quota on the number of students):

14. List departments, courses, levels of study, programs, research facilities, etc., which are *closed* to incoming participants:

15. Will your institution allow qualified ISEP exchange participants to enroll in courses at the graduate level?

No, graduate-level courses are closed (skip the rest of this question)

Yes.

If the answer is yes, will your institution consider accepting incoming participants into graduate *degree* programs (master's or doctoral level programs)? Yes No

Please send this form with a copy of your most recent academic catalogue to:
Clayton Harrington, Director of Membership and US Member Relations
International Student Exchange Program
1655 N Ft Myer Drive, Suite 400
Alexandria, VA, USA 22209

Or by email to:
charrington@isep.org