# Course Request List

International Student Exchange Programs
International Students

A **Course Request List** must be completed for **each institution** listed on the Host Site Request List. Be sure to download additional copies from the ISEP website. Please type or print clearly in BLOCK LETTERS.

1. Name: _____
   last (family or surname) first (given) middle or maiden
2. ISEP study site requested: _____
3. Placement period requested begins _____ /_____ and ends _____ / _____.
   month / year month / year
4. On a separate sheet, please explain why this particular site is appropriate for your study abroad goals (academic, personal, geographical, etc.).
5. Academic program requirements (attach additional sheet if necessary)

Using the online ISEP Directory to access the university's course information, please list the courses offered at **the above-named host institution** that you are interested in taking. Be as specific as possible—this information will be used to determine the academic suitability of the site requested. Note that some flexibility is required and the courses you request may not be the courses you actually take while abroad. Please list more courses than you intend to take as some courses may not be available during your requested placement period. *Mark with an asterisk (*) any courses that **must** be completed during your period of study in order to fulfill any home institution requirements.* Mark only absolutely essential courses, since these courses limit your flexibility and placement options.

**Note:** If requesting graduate level coursework or a graduate degree program in the US, please check the ISEP Membership Directory to verify that these are indeed available to ISEP participants. For a description of the distinction between graduate and undergraduate courses in the US, please see Page 4 of this application.

**ISEP students must be enrolled full time at host university**. Students applying to study in the US may not take online courses to meet full-time enrollment requirement; failure to comply with this requirement will cause you to be out of compliance with your J visa status.

| Host Institution Course Number | Host Institution Course Name | Other information |
|---|---|---|
| ***Example:*** Finance 3265 | ***Example:*** International Finance | ***Example:*** can take similar course |
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If the course requirements above cannot be met, I:

- ☐ Do wish a placement at this institution and am very flexible in regard to course selection.
- ☐ Do wish a placement at this institution if courses with similar course content are available.
- ☐ **Do NOT** wish a placement at this institution.

I have discussed my proposed program with the appropriate faculty and advisors, and have approval for the academic program outlined above. I understand that course prerequisites at the host campus must be met and that course registration at the host institution is based on the availability of offerings and cannot be guaranteed.

_____

Applicant's signature Date Home institution