



Language Proficiency Report

International Student Exchange Program

To be Completed by a Professional Language Instructor

ISEP participants matriculate directly into host institutions and should be able to follow university lectures in the foreign language, participate in seminar discussions, take notes and understand written materials in their field. The willingness of host institutions to accept future ISEP participants will be determined by the performance of the participants selected. Your opinion of the applicant will be of great assistance in the selection process. It is important that your comments be detailed and frank. Thank you for your assistance.

Although references written in English are most convenient for ISEP, the reference may be completed in any major language. Please type or print clearly. Return this form by the specified date to the addressee designated on the reverse side of this sheet.

1. How was the evaluation determined?

Based on knowledge of applicant's coursework in language at this institution

Written examination. Name of test and date administered: _____

Oral examination. Date administered: _____

2. Please indicate your opinion of the applicant's present language ability in each of the following categories (continued on reverse). If you are familiar with the ACTFL proficiency guidelines, please include the estimated ranking. If not, leave blank.

a. Aural Comprehension

- None
- Limited to slow, uncomplicated sentences
- Understands simple conversation
- Understands conversation on simple academic topics
- Understands sophisticated discussion of academic topics

ACTFL ranking _____

b. Writing Ability

- None
- Writes simple sentences on conventional topics, with frequent errors in spelling and structure
- Writes simple sentences on conventional topics, with some errors in spelling and structure
- Writes on academic topics with few errors in structure and spelling
- Writes with idiomatic ease of expression and feeling for the style of the language

ACTFL ranking _____

c. Speaking Ability

- None
- Able to complete structurally simple, short phrases
- Uses basic grammatical structure, speaking with limited vocabulary
- Uses structural patterns, but not with consistent accuracy; adequate to participate in conversational topics
- Has control over structural patterns; can handle a wide range of conversational situations

ACTFL ranking _____

d. Reading Ability

- None
- Limited to simple vocabulary and sentence structure
- Understands conventional topics and non-technical subjects
- Understands materials that contain idioms and specialized terminology
- Understands sophisticated materials, including those in proposed field of study

ACTFL ranking _____

3. Among other students you have taught at this level, how would you rank this student's ability in the target language?

- Top 10%
- Top 25%
- Top 50%
- Lower 50%

4. What is your opinion of the applicant's ability to pursue **university-level coursework** in this language alongside native speakers?

- Will require considerable training before necessary competence can be attained
- Will require additional training before beginning the program
- Should be able to manage adequately after a short period of adjustment abroad
- Should have no difficulty

5. Please add any additional comments relating to the applicant's linguistic ability.

6. Please mark as appropriate:

- I do not approve the applicant for study abroad in this language
- I conditionally approve the applicant for study abroad in this language
- I unconditionally approve the applicant for study abroad in this language

7. In the case of conditional approval, what are the conditions the applicant must satisfy to receive clearance for study abroad?

Instructor's signature _____ Date _____

Name (please type or print clearly) _____ Position or title _____

Office address, telephone, and email _____

Please return by _____ to the ISEP coordinator:

Name:
Office address:
Telephone:
Email:

Student name: _____
Home institution: _____